

## **Environmental Policy**

Resolutions is based near Newark on Trent, and provides training coaching and development consultancy services to individuals and organisations throughout the East Midlands and Great Britain.

We are committed to operating in a sustainable manner, and regularly review our activities and practices to identify improvements that will keep our environmental impact to a minimum.

In essence our policy aims to integrate good environmental management into every aspect of our business activity, by being mindful of resources used, and applying the principles of the waste hierarchy – reduce, re-use, recycle - before disposal.

We comply with all relevant legislation, regulations and requirements, and remain updated with any changes to legislation through the Netregs news alerts.

## **Transport**

The main natural resource used by Resolutions is fuel. Where the use of public transport is not feasible, we plan travel to minimise mileage, and car share if possible. To optimise fuel economy the company vehicle is well maintained, tyres kept at recommended pressures, and good driving practices employed as promoted by [Act on CO2](#) and the [Institute of Advanced Motorists](#).

## **Energy Efficiency**

Electrical equipment is switched off, not left on standby, when not in use. In the office low energy light bulbs are used and the heating thermostat set at 17°C. At external training venues, lighting and heating levels are monitored to ensure maximum economy without compromising delegate comfort.

## **Printed materials**

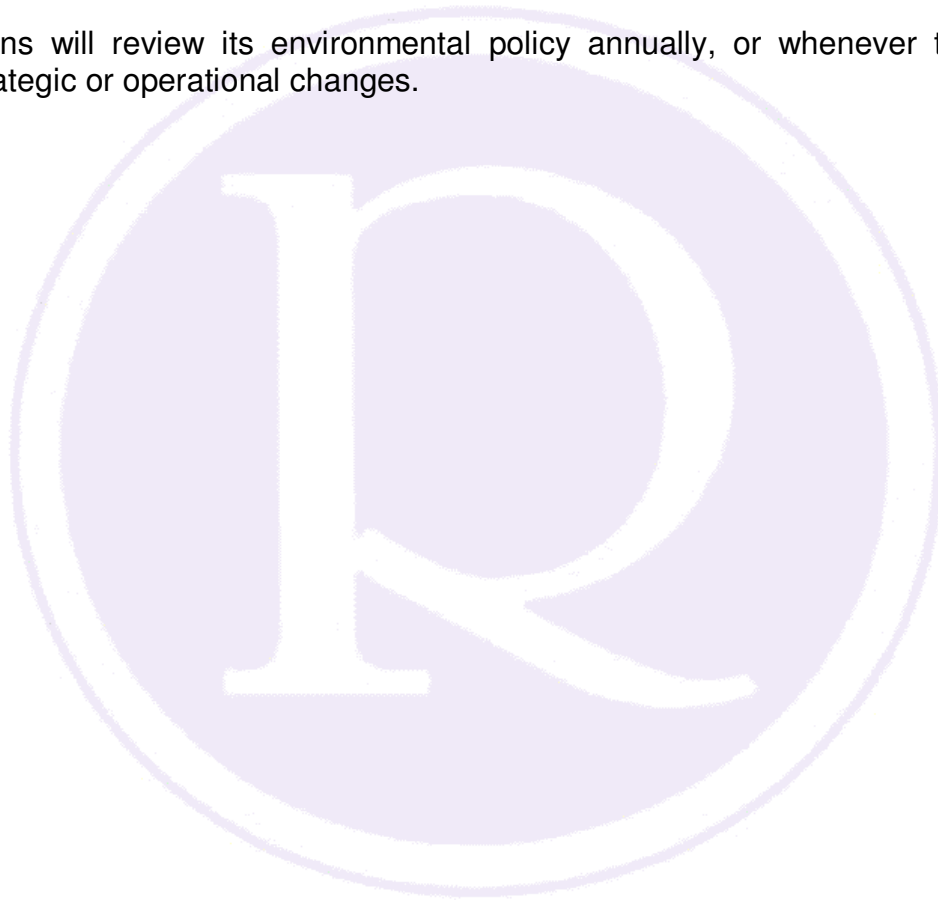
Most of Resolutions' administration and marketing is conducted electronically, reducing the need for printing and paper. Some training delegate materials are made available electronically, rather than given out in paper format. Internal paperwork re-uses "scrap paper" from various sources such as disbanded workbooks, direct mail. All printer ink cartridges are recycled, as is any waste paper and packaging no longer usable.

## **Purchasing policy**

Wherever possible Resolutions sources environmentally friendly and ethically produced supplies, and will review all new purchases to select those with the least environmental impact.

## **Review of performance**

Resolutions will review its environmental policy annually, or whenever there are major strategic or operational changes.



Reviewed by Sue Daly  
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